| **University of Mumbai**  **DEPARTMENT OF LIFELONG LEARNING AND EXTENSION**  **“EXTENSION WORK PROJECT REPORT”**   1. Name of the Student: XXXXX XXXXX XXXXX   (Beginning with Surname)   1. Class : xxxx 2. Div: x      1. Roll No.: xxxxxx 2. Name and Address of the College:   MSG-SGKM COLLEGE OF ARTS, SCIENCE AND COMMERCE  Plot No. 17, Near Lion’s Children Park, Tilak Road, Ghatkopar (East), Mumbai 400077   1. Extension Work Project enrolled for : Industry Orientation Project [IOP] |
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**DEPARTMENT OF LIFELONG LEARNING AND EXTENSION**

**PROJECT REPORT WRITING 2024-2025**

**Please start typing your answers from this page where information is asked for.**

* **Acknowledgement by the Student**

(Please mention the kind of support provided by DLLE Unit, Principal & Extension teachers, workplace staff, community and others.)

**START TYPING:** 

* **My reason for joining Extension Work Activity:**

**Answer:** 

* **Please write about:**
* How I started
* How I was trained – acquired skills
* How I built rapport with the others / community around.
* How I worked and the kind of work, carried out

(Write in detail with your experiences & Project related data)

**Answer:**

* Please write about the difficulties you faced while conducting activities.

**Answer:**

* How did you overcome the difficulties?

**Answer:**

* Please write about your expectations from extension work activities.

**Answer:**

* Are your expectations fulfilled? Please brief.

**Answer:**

* What did you learn by Extension Activities? (gain / loss)

**Answer:**

* How will Extension Work help you to contribute to the Society?

**Answer:**

* What is your suggestion?

**Answer:**

**ACTIVITY RELATED HOURS (WORK) TABLE**

**Please fill the data for / in highlighted places / columns and then remove highlight once you type your data.**

**Table C:**

**3. INDUSTRY ORIENTATION PROJECT (IOP)**

1. a) Name of the Employer/ Firm:

b) Address of the Employer/Firm:

Employer Tel No.:

c) Name & designation of the contact person at the place of employment

| **Sr. No.**  **Day 1 to 30** | **Date** | **Time** | | | **Work Done & Experience Gained** |
| --- | --- | --- | --- | --- | --- |
| **In** | **Out** | **Total hrs.** |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |
| 6 |  |  |  |  |  |
| 7 |  |  |  |  |  |
| 8 |  |  |  |  |  |
| 9 |  |  |  |  |  |
| 10 |  |  |  |  |  |
| 11 |  |  |  |  |  |
| 12 |  |  |  |  |  |
| 13 |  |  |  |  |  |
| 14 |  |  |  |  |  |
| 15 |  |  |  |  |  |
| 16 |  |  |  |  |  |
| 17 |  |  |  |  |  |
| 18 |  |  |  |  |  |
| 19 |  |  |  |  |  |
| 20 |  |  |  |  |  |
| 21 |  |  |  |  |  |
| 22 |  |  |  |  |  |
| 23 |  |  |  |  |  |
| 24 |  |  |  |  |  |
| 25 |  |  |  |  |  |
| 26 |  |  |  |  |  |
| 27 |  |  |  |  |  |
| 28 |  |  |  |  |  |
| 29 |  |  |  |  |  |
| 30 |  |  |  |  |  |
| 31 |  |  |  |  |  |
| 32 |  |  |  |  |  |
| 33 |  |  |  |  |  |
| 34 |  |  |  |  |  |
| 35 |  |  |  |  |  |
| 36 |  |  |  |  |  |
| 37 |  |  |  |  |  |
| 38 |  |  |  |  |  |
| 39 |  |  |  |  |  |
| 40 |  |  |  |  |  |

**Table K:**

**COMPULSORY TABLE FOR ALL ACTIVITIES**

**For UG. PG. & B. Ed.**

| **Sr. No.** | **Date** | **Activity** | **Hours** | **Outcome** |
| --- | --- | --- | --- | --- |
| 1 | 14/09/2024 | First Term Training Program | 05 |  |
| 2 | Type Your Start & End Date | College & Community Level Activity | 80 | For IOP 150 hrs. |
| 3 | 04/01/2025 | Second Term Training Program | 05 |  |
| 4 | 01/02/2025 | Udaan Festival /Essay Writing | 20 |  |
| 5 | 24/02/2025 | Project Report Writing | 10 |  |
|  | **Total** | | **120** |  |

* **Names of the College & Community Level Activities in which student has taken active participation such as: street play, group songs,**

**poster, elocution, speech, lessons, industrial visit etc. (any other); Please give Details.**

| Sr. No. | Date | Name of the activity such as: Street Play, group songs, poster, elocution, speech lessons etc. | Topic of the activity:  (Save Food, Child Labor, Environment, Pollution, women empowerment etc.) | Participation for / as:  writing, directing, performing, music or singing, poster designing, painting etc. | Location/ Place of performance (College / Community) | Poster prepared  Yes / No | No of Hours | Signature of the Extension Work Teacher |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |
| 5. |  |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |  |

Please give other details (if any): (type here)

* **Details of the activities attended by you performed at college or community level:**

| **Sr. No** | **Name of the Activity** | **Yes / No** | **Date** | **Place / Location** | **Topic / Subject** | **Participated as** | **No. of Participants** | **No of Hours** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| i | Exhibition |  |  |  |  |  |  |  |
| ii | Seminar, Talk, Speeches |  |  |  |  |  |  |  |
| iii | Visits |  |  |  |  |  |  |  |
| iv | Street Play |  |  |  |  |  |  |  |
| v | Competitions held such as Elocution, Rangoli, Poster Making, Street Play, Quiz, Debate, Essay, Craft Making, etc. |  |  |  |  |  |  |  |
| vi | Lessons taken by students if any  (for B. Ed. students) |  |  |  |  |  |  |  |
| vii | Interview / survey |  |  |  |  |  |  |  |
| viii | Any other Activity |  |  |  |  |  |  |  |

**Essay Writing on social issues / Additional Information you may wish to share with us for improvement.**

**Answer:**

**Please answer all the questions and give details as asked in this file. Type information in detail in this file and attach pdf document of this file to the link provided by your Extension Work Teacher.**